



Approved Supplier Questionnaire ☺

Lightrise Consulting Ltd are committed to ensuring the Quality, Health, Safety and Wellbeing in the workplace and leading environmental practices for all our employees, and any supplier undertaking work on our behalf. To facilitate this we maintain an approved supplier list.

For inclusion on the list we require the information below to be completed and submitted within 21 days of request, this enables us to provide supply chain quality.

Records of information will be held centrally by the Lightrise and reviewed periodically, any lapsed documents will be requested, all information given is held in confidence and will not be shared without express permission from your business without prior consent.

If you have any queries please email Operations@Lightriseconsulting.com

required

Contractor Company Details

1. Registered Company Name *

2. Company Registration Number

3. Has the company been known by any other name?

Yes

No

4. Please enter other name(s) the company has been known by

5. Registered Head Office Address of Company

6. Date Company began operating

7. Number of Employees working for the Company

8. Number of Contractors working for the Company

9. Point of Contact for Quality/Regulatory Information

10. Contact Telephone Number

11. Contact Email Address

12. Nature of the Business (principle field of activity)

13. Is the Company registered with the Information Commissioner's Office (ICO)?

Yes

No

14. If the Company is not registered with the ICO, will you agree to maintain data based on Lightrise's project policies and data sharing agreements, for the privacy, and protection of our client's data?

15. Please provide the Company's ICO Reference Number

16. Does the Company have a Information Security policy in place?

Yes

No

17. Please confirm that you have emailed a copy of the Company's Information Security Policy to
operations@lightriseconsulting.com

Yes

No

Company Insurance Details

Please note that copies of insurance certificates are required

18. Does the Company have Public Liability Insurance?

Yes

No

19. Please provide the Policy Number and Expiry Date

20. Please confirm that you have emailed a copy of the Company's Public Liability Insurance to
Operations@Lightriseconsulting.com

Yes

No

21. Does the Company have Employee Liability Insurance?

Yes

No

22. Please provide the Policy Number and Expiry Date

23. Please confirm that you have emailed a copy of the Company's Employee Liability Insurance
to Operations@Lightriseconsulting.com

Yes

No

Health and Safety

24. Does the Company hold ISO 45001 or equivalent?

Yes

No

25. Please provide the Certification Number and Expiry Date

26. Please confirm that you have emailed a copy of the Company's ISO Certificate to
Operations@Lightriseconsulting.com

Yes

No

27. Does the Company have a Health and Safety Policy?

Yes

No

28. Please confirm that you have emailed a copy of the Company's Health and Safety Policy to
Operations@Lightriseconsulting.com

Yes

No

29. Has the Company completed Risk Assessments for the activities undertaken by it's employees?

Yes

No

30. Please confirm that any applicable Risk Assessments(s) in relation to work being conducted for Lightrise have been emailed to Operations@Lightrisiconsulting.com

Yes

No

31. How are any Risk Assessments communicated to the Company's Employees?

32. Do Employees regularly use Display Screen Equipment (DSE) for a significant part of their normal work?

Yes

No

33. Does the Company provide Employees with DSE Assessment/Training?

Yes

No

34. Please describe the Company's arrangements for consulting on Health and Safety Issues with Employees

35. Do any employees drive Company vehicles to carry out their work tasks?

Yes

No

Environmental Impact and Policies

As a B Corp aspiring company we take environmental performance very seriously. Does your company use clearly defined, science-based sustainability targets, transparently monitored environmental performance, and meaningful action to help both people and the planet?

36. Is the Company ISO 14001 Approved?

Yes

No

37. Please provide the Certificate Number and Expiry Date

38. Please confirm that a copy of the ISO certificate has been emailed to
Operations@Lightriseconsulting.com

Yes

No

39. Does the Company have an Environmental and Sustainability Policy

Yes

No

40. Has the Company recorded the Environmental Aspects and Impact of its business activities?

Yes

No

41. Please describe any incentives the Company has implemented to reduce its environmental impact

Ethical Trading and Sustainability

42. Does the Company have a Modern Slavery and Human Trafficking Policy?

Yes

No

43. Please confirm that a copy of the Company's Modern Slavery Policy has been emailed to
Operations@Lightriseconsulting.com

Yes

No

44. What checks does the Company carry out to confirm an employee's eligibility to work?

45. Is all employment freely chosen?

Yes

No

46. Do Employees have freedom of association and the right to collective bargaining?

Yes

No

47. Are Employees working conditions safe and hygienic?

Yes

No

48. Can the Company confirm that child labour is not used?

Yes

No

49. Can the Company confirm that wages are fair and comparable to industry standard, and that working hours are not excessive?

Yes

No

50. Can the Company confirm that no discrimination is practised within the business?

Yes

No

51. Can the Company confirm that no harsh, cruel or degrading treatment or practices are allowed and no bribery, corruption, blackmailing or bullying is permitted?

Yes

No

52. Can the Company confirm that agencies supplying workers and sub-contractors follow a similar code of practice?

Yes

No

Thank you for completing this questionnaire

By submitting this form you are declaring that the information provided is true and accurate at the time of completion.

53. Name of person completing questionnaire

54. Position in Company *

55. Date of Completion *

 

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