



Approved Supplier Questionnaire

Lightrise Consulting Ltd are committed to ensuring the Quality, Health, Safety and Wellbeing in the workplace and leading environmental practices for all our employees, and any supplier undertaking work on our behalf. To facilitate this we maintain an approved supplier list.

For inclusion on the list we require the information below to be completed and submitted within 21 days of request, this enables us to provide supply chain quality.

Records of information will be held centrally by the Lightrise and reviewed periodically, any lapsed documents will be requested, all information given is held in confidence and will not be shared without express permission from your business without prior consent.

If you have any queries please email Operations@Lightriseconsulting.com

required

Contractor Company Details

1. Registered Company Name *

2. Company Registration Number

3. Has the company been known by any other name?

☐ Yes

☐ No

4. Please enter other name(s) the company has been known by

5. Registered Head Office Address of Company

6. Date Company began operating

7. Number of Employees working for the Company

8. Number of Contractors working for the Company

9. Point of Contact for Quality/Regulatory Information

10. Contact Telephone Number

11. Contact Email Address

12. Nature of the Business (principle field of activity)

13. Is the Company registered with the Information Commissioner's Office (ICO)?

☐ Yes

☐ No

14. If the Company is not registered with the ICO, will you agree to maintain data based on Lightrise's project policies and data sharing agreements, for the privacy, and protection of our client's data?

15. Please provide the Company's ICO Reference Number

16. Does the Company have a Information Security policy in place?

☐ Yes

☐ No

17. Please confirm that you have emailed a copy of the Company's Information Security Policy to operations@lightriseconsulting.com

☐ Yes

☐ No

Company Insurance Details

Please note that copies of insurance certificates are required

18. Does the Company have Public Liability Insurance?

☐ Yes

☐ No

19. Please provide the Policy Number and Expiry Date

20. Please confirm that you have emailed a copy of the Company's Public Liability Insurance to Operations@Lightriseconsulting.com

☐ Yes

☐ No

21. Does the Company have Employee Liability Insurance?

☐ Yes

☐ No

22. Please provide the Policy Number and Expiry Date

23. Please confirm that you have emailed a copy of the Company's Employee Liability Insurance to Operations@Lightriseconsulting.com

☐ Yes

☐ No

Health and Safety

24. Does the Company hold ISO 45001 or equivalent?

☐ Yes

☐ No

25. Please provide the Certification Number and Expiry Date

26. Please confirm that you have emailed a copy of the Company's ISO Certificate to Operations@Lightriseconsulting.com

☐ Yes

☐ No

27. Does the Company have a Health and Safety Policy?

☐ Yes

☐ No

28. Please confirm that you have emailed a copy of the Company's Health and Safety Policy to Operations@Lightriseconsulting.com

☐ Yes

☐ No

29. Has the Company completed Risk Assessments for the activities undertaken by it's employees?

☐ Yes

☐ No

30. Please confirm that any applicable Risk Assessments(s) in relation to work being conducted for Lightrise have been emailed to Operations@Lightriseconsulting.com

☐ Yes

☐ No

31. How are any Risk Assessments communicated to the Company's Employees?

32. Do Employees regularly use Display Screen Equipment (DSE) for a significant part of their normal work?

☐ Yes

☐ No

33. Does the Company provide Employees with DSE Assessment/Training?

☐ Yes

☐ No

34. Please describe the Company's arrangements for consulting on Health and Safety Issues with Employees

35. Do any employees drive Company vehicles to carry out their work tasks?

☐ Yes

☐ No

Environmental Impact and Policies

As a B Corp aspiring company we take environmental performance very seriously. Does your company use clearly defined, science-based sustainability targets, transparently monitored environmental performance, and meaningful action to help both people and the planet?

36. Is the Company ISO 14001 Approved?

☐ Yes

☐ No

37. Please provide the Certificate Number and Expiry Date

38. Please confirm that a copy of the ISO certificate has been emailed to Operations@Lightriseconsulting.com

☐ Yes

☐ No

39. Does the Company have an Environmental and Sustainability Policy

☐ Yes

☐ No

40. Has the Company recorded the Environmental Aspects and Impact of its business activities?

☐ Yes

☐ No

41. Please describe any incentives the Company has implemented to reduce its environmental impact

Ethical Trading and Sustainability

42. Does the Company have a Modern Slavery and Human Trafficking Policy?

☐ Yes

☐ No

43. Please confirm that a copy of the Company's Modern Slavery Policy has been emailed to Operations@Lightriseconsulting.com

☐ Yes

☐ No

44. What checks does the Company carry out to confirm an employee's eligibility to work?

45. Is all employment freely chosen?

☐ Yes

☐ No

46. Do Employees have freedom of association and the right to collective bargaining?

☐ Yes

☐ No

47. Are Employees working conditions safe and hygienic?

☐ Yes

☐ No

48. Can the Company confirm that child labour is not used?

☐ Yes

☐ No

49. Can the Company confirm that wages are fair and comparable to industry standard, and that working hours are not excessive?

☐ Yes

☐ No

50. Can the Company confirm that no discrimination is practised within the business?

☐ Yes

☐ No

51. Can the Company confirm that no harsh, cruel or degrading treatment or practices are allowed and no bribery, corruption, blackmailing or bullying is permitted?

☐ Yes

☐ No

52. Can the Company confirm that agencies supplying workers and sub-contractors follow a similar code of practice?

☐ Yes

☐ No

Thank you for completing this questionnaire

By submitting this form you are declaring that the information provided is true and accurate at the time of completion.

53. Name of person completing questionnaire

54. Position in Company *

55. Date of Completion *



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